

# 2020–21 SMPS LEADERSHIP APPLICATION



123 N. Pitt Street  
Suite 400  
Alexandria, VA 22314

P 703.549.6117  
[www.smeps.org](http://www.smeps.org)

## POSITION SOUGHT

Check one only.

### SOCIETY BOARD OF DIRECTORS

President-Elect       At-Large Director

### FOUNDATION BOARD OF TRUSTEES

Trustee

## APPLICANT'S INFORMATION

Name (FIRST, MI, LAST)

Title

Company

Address

City, State, Zip

Work Phone

Cell Phone

E-mail

## MEMBERSHIPS | DESIGNATIONS & LICENSES | EDUCATION

Other than SMPS, what other professional organizations are you a member of?

Highest Education/Degree	
Academic Major	
Year Graduated	

What certifications, credentials, or licenses do you hold?

FSMPS  
CPSM

APR  
LEED

P.E.  
Other \_\_\_\_\_

Candidate must be a current CPSM and/or SMPS Fellow to serve on the SMPS board of directors.

## SMPS EXPERIENCE

1. When did you become a member of SMPS?      Month: \_\_\_\_\_ Year: \_\_\_\_\_

A minimum of five (5) years of active membership is required to serve on the SMPS board of directors, and candidate must be a current active member in good standing.

2. Previous SMPS Service (Check all that apply and attach a complete listing of positions held and dates.)

Society Board of Directors     Society Committee     Chapter     Other

Note: Certain Society board or committee experience and/or chapter leadership experience is a requirement for all board positions. See qualifications specific to each position in the Call for Nominations announcement for more information.

3. Chapter Endorsement: Attach a letter of endorsement from your current chapter. Letter should be signed by the President, President-Elect, or Immediate Past President.

## EMPLOYMENT HISTORY

1. Please attach a list of all previous A/E/C experience, including company names, your positions, and employment dates.

Years in Current Position: \_\_\_\_\_ Year Started in A/E/C Industry: \_\_\_\_\_  
Year Started in Marketing/BD: \_\_\_\_\_ Total Years in A/E/C Industry: \_\_\_\_\_

2. Employer endorsement: Attach a letter from your current employer endorsing your candidacy and indicating willingness to support your participation on the SMPS or Foundation boards.

## COMPANY INFORMATION

Candidate's Primary Job Function (select only one)

Administrative	Manager
Business Developer	Partner/Principal/Owner
CMO	President/CEO
Consultant	Technical (Architect, Engineer, etc.)
Coordinator	Vice President
Director	Other _____

Company/Firm's Primary Discipline (select only one)

Architecture	Geotechnical Engineering
Architecture/Engineering	Interior Design
Construction/Contracting	Landscape Architecture
Construction Management	Marketing Consulting
Design/Build	Reprographics/Audio/Visual
Engineering	Other _____
Environmental Engineering	

Federal/State Certifications

Disadvantaged Business  
Minority Owned  
Women Owned  
Small Business  
Other \_\_\_\_\_

Geographic Location

Local  
Regional  
National  
International

Size of Firm (including all branch and satellite offices)

Under 10 employees	100–249 employees
11–25 employees	250–499 employees
26–99 employees	Over 500 employees

## APPLICANT'S STATEMENT

Attach a statement of your reasons for seeking a position on the SMPS board of directors or the Foundation board of trustees. Include the contributions you believe you would be able to make in the position sought, your position or ideas with respect to any issues currently facing the Society or its members, and any other information you feel may be useful in evaluating your application (maximum 500 words).

## APPLICANT'S ACKNOWLEDGMENT OF SERVICE EXPECTATIONS

I hereby certify, by placing my name for consideration for the position indicated, that I understand election to the SMPS board of directors can involve my spending as many as 20–30 hours per month on SMPS business, that it will involve travel approximately four times each year to board meetings and to the annual conference, and may also involve additional travel to local chapter and regional meetings and participation in quarterly conference calls of the board.

I further certify that I have read and agree to support the Society's mission and goals; I intend to use my talents, experience, and available resources to complement those of the other members of the board; and I will place the needs and interests of SMPS above any personal or professional considerations when making decisions as a member of the board.

Nominee's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## SUBMISSION INSTRUCTIONS

**APPLICATIONS MUST BE RECEIVED ON OR BEFORE APRIL 15, 2020**

Complete this form and attach all supporting information and recommendation letters in the form of one PDF document.

Send to:

SMPS nominations & elections committee chair  
Doug Parker, FSMPS, CPSM  
c/o Tina Myers, CAE  
tina@smps.org