

deadline | submission

APRIL 27, 2012

SUBMIT:

- 1 Chapter Awards Application
- 10 originals of each entry
- 1 PDF of submittal

SEND TO:

SMPS, Attn: Tina Myers
123 North Pitt Street, 4th Floor
Alexandria, VA 22314

notification

Winners will be notified in early June 2012 allowing for enough time to plan to attend Build Business, the SMPS National Conference, July 11–13, 2012 in San Francisco, CA.

Awards will be presented during the Awards Gala.

2012 SMPS CHAPTER PRESIDENT OF THE YEAR AWARDS CRITERIA

WHO IS ELIGIBLE

To be eligible, the candidate must currently serve as president for the 2011–12 program year. All nominations must be made by a current SMPS member.

SUBMISSION

All nominations must include:

1. SMPS Chapter Awards Application
2. In a total of five pages or less (not including tabs, covers, or addenda), submit a synopsis describing how the nominee initiated or influenced each of the following five items during his or her term. Samples of documents supporting any of the five achievement items may be included in an addenda. Limit the five-page synopsis to 8½ x 11 paper with a minimum 10 pt. font. Addenda may be any size, but must be folded (Z-folded) to 8½ x 11.

JUDGING CRITERIA AND SCORING

Total possible points: 100

1. Letters of support. Please provide three letters of support from SMPS members. One letter should be from member(s) of the nominee's chapter. The other two letters may be from any SMPS member. The letters of support should be two pages or less, stating specific reasons why the writer feels the nominee should receive the award. No more than three letters will be accepted. **(10 POINTS)**
2. Achieved or enhanced chapter financial stability. Demonstrated fiscal responsibility, which might include recovery from a difficult financial year or continuation of a positive trend; adhering to an annual budget; a positive cash flow and net income; a reserve fund; an annual audit. **(20 POINTS)**
3. Initiated new chapter/national program. Ensured chapter programs are in line with Domains of Practice to increase the value of membership. **(10 POINTS)**
4. Increased chapter/national organization visibility. Encouraged publicity in a variety of channels. **(20 POINTS)**
5. Recruited and retained members. Encouraged and participated in efforts to show a net gain in number of members and to make chapter members feel welcome and included. **(20 POINTS)**
6. Led the chapter in an innovative manner. Fostered an environment among members and other chapter leaders where new ideas and approaches were embraced and successful. **(20 POINTS)**

AWARD

Award will be given to the individual who meets the criteria. An award will not necessarily be awarded each year.